



St Helen's
Bishopsgate

Safeguarding policy supplement B: church staff team

ST HELEN BISHOPSGATE & ST PETER-UPON-CORNHILL

Revised: June 2021

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MINISTRY AREA LEADER

Rev William Taylor
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CHURCH SAFEGUARDING OFFICER (CSO)

Andrew Wales
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This supplement must be read in conjunction with the overall St Helen's Church safeguarding policy.

If a safeguarding concern is reported to, or identified by, someone within the staff team and the child is at immediate risk, dial 999 and follow the advice given.

Introduction

The staff team

For the purposes of this supplement the church staff team refers to all who are named on the St Helen's Church staff address list, including all associates, Cornhill placement students and other named volunteers, whether or not they are in the employment of the church.

The remit of this supplement

As outlined in the St Helen's safeguarding policy, for the purposes of safeguarding the church's various activities have been divided into separate ministry areas. Ministry areas which make formal provision for children (ie under 18 years old) require a named ministry area leader.

If a staff member is serving within a named ministry area, any safeguarding concerns related to that area must be dealt with in accordance the supplementary information for that ministry area.

This supplement covers staff in their work outside specific ministry areas.

Day-to-day working on site

During the working day, children and vulnerable adults might be present in any of the St Helen's church buildings. For example, a family of tourists may look around a building, a staff member may have a family member visit them, or someone from the church family might bring their children with them as they visit a building for any number of reasons. In all these examples, and others like them, the children remain in the care of the adult who brought them, or the parent they are visiting.

Staff members are free to interact with any such children within the church buildings as long as they are in public and there is no way their actions could be misconstrued by a third party.

Events in the buildings involving children or vulnerable adults

When a building is in use for an event involving children or vulnerable adults (for example, a Women on Wednesday crèche, or Little Pickles stay and play group), staff are free to enter the building if they have good reason to do so. Such a staff member need not be screened, but must not join or disturb the activity. They must at all times remain in the background of the activity and must not be in a situation where they are alone with a child or vulnerable adult.

Good reason to enter the buildings would include the day-to-day needs of the catering or buildings staff or essential errands requiring access to cupboards or the like in the building concerned.

Starting any ministry involving children or vulnerable adults

From time to time, church staff might be involved with organising ministry which includes provision for children or vulnerable adults. For example, a one-off event for adults which requires a crèche, or a weekend away for small groups that has children in attendance.

Any such ministry must not commence without assessing its safeguarding implications and acting in accordance with it. At an early stage of planning, advice must be sought from members of the church safeguarding sub-committee and their directions must be followed. Members of the church safeguarding sub-committee are listed at the end of this document.

Staff members must be aware that the process for screening a caregiver takes about six weeks. No caregiver can commence their role until the Safeguarding Administrator and evidence checker has confirmed that the screening is complete.

Key contacts

Church safeguarding sub-committee

Parish Safeguarding Officer (PSO)
Beccy Scott
safeguarding.officer@st-helens.org.uk

Deputy Parish Safeguarding Officer
Evidence Checker & Safeguarding Administrator
Abraham Sin
safeguarding@st-helens.org.uk

Youth Worker & St Peter-upon-Cornhill
Church Safeguarding Officer
Will Waugh
w.waugh@st-helens.org.uk

Operations Manager
Jason Barrington
j.barrington@st-helens.org.uk

Children's Champion
Anna Lamb
childrens.champion@st-helens.org.uk

Alison Glover
alisonlover205@btinternet.com

Children's Worker
Matt Bridges
m.bridges@st-helens.org.uk

Tracey Huizinga
tracey.huizinga@gmail.com

Ministry area leaders

Sunday morning meeting

(including creche, Sunday school, Central Focus, Central Focus weekend, Long Weekend Away, 10.30 weekend, occasional seminars, Christianity Explored)

Phil Hudson
p.hudson@st-helens.org.uk

Sunday Mandarin meeting

(including creche, Sunday school, IGG, IGG weekends)

Henry Eatock-Taylor
h.eatock-taylor@st-helens.org.uk

Sunday afternoon meeting

(including creche, Sunday school, Food at 5s, 4pm weekends)

Aneirin Glyn
a.glyn@st-helens.org.uk

Sunday evening meeting

(including RML, RML weekends, RML training weekends, Leaders' Weekend, Christianity Explored)

Luke Cornelius
l.cornelius@st-helens.org.uk

Little Pickles and Women on Wednesday

Rachel Anderson
rachel.anderson@btinternet.com

City ministry

(including Partnership, City Summer School, City weekend, City Offsite)

Wes Illingsworth
w.illingsworth@st-helens.org.uk

Student ministry

Tim Sheppard
t.sheppard@st-helens.org.uk

Youth

Will Waugh
w.waugh@st-helens.org.uk

East End outreach

(including Shantir Boi and Asha)

Rob Scott
r.scott@st-helens.org.uk

DIOCESAN SAFEGUARDING ADVISER (DSA)

Andy Munro

Email: andrew.munro@london.anglican.org

Tel: 020 3837 5092

NATIONAL CONTACTS

Thirtyone:eight

Helpline: 0303 003 11 11

thirtyoneeight.org

City of London Corporation Children and Families Team

020 7332 3621 (Monday to Friday, 9am-5pm)

020 8356 2710 (weekdays after 5pm, weekends and bank holidays)

City of London Social Care Services

020 7332 1224 (Monday to Friday, 9am-5pm)

020 8356 2300 (weekdays after 5pm, weekends and bank holidays)

Child Line

Freepost 1111, London N1 0BR

Tel. 0800 1111

(full number is just these 8 digits)

NSPCC

Child Protection Helpline,

0808 800 5000

Family Lives (previously Parentline) 0808 800 222

Domestic Violence Helpline (for females) 0808 2000 247

Mankind (for males) 01823 334244

FURTHER RESOURCES

- 'Protecting all God's children: The Child Protection Policy of the Church of England', 2010
- 'Policy for Safeguarding in the Diocese of London', 2015
- 'The Church of England, House of Bishops, Parish safeguarding handbook' – promoting a safer church, October 2018
- 'The Care Act 2014, and the Care and Support Statutory Guidance 2016' (Chapter 14)
- London Multi Agency Safeguarding Adults Policy and Procedures 2015
- www.london.anglican.org/support/safeguarding